

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**MINUTES – REGULAR BUSINESS MEETING**

Monday, February 24, 2014

Fort Lee High Library/Media Center,  
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Public Work Session was called to order at 8:10 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.

2. Mr. Joseph Surace led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh,  
Mr. Joseph Surace, Mr. Jeff Weinberg, and Mr. Yusang Park

ALSO PRESENT: Mr. Paul Saxton, Dr. Sharon Amato, Mrs. Ana M. Flores, and  
Mr. Dennis McKeever, Esq.,

ABSENT: Mr. David L. Rinderknecht, Mrs. Esther Han Silver and Ms. Helen Yoon

**5. REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Mr. Paul Saxton discussed the School Calendar and snow days. A decision for making up snow days will be made on February 25, 2014 at a state meeting. A resolution will follow at the March 10, 2014 Board Meeting regarding the revised School Calendar.
- ◆ Mr. Paul Saxton apologized for the confusion regarding the School Facility Form. The next board meeting of March 10<sup>th</sup> a policy will be revised to identify the need for custodial usage on the form.
- ◆ Mr. Welte displayed the new band uniforms.

**6. COMMITTEE REPORTS – Reported by Chairperson of respective committee**

- |                                |  |
|--------------------------------|--|
| 1. Board Report (by President) | 7. Policy                                    |
| 2. Negotiations                | 8. Finance                                   |
| 3. School Security             | 9. Technology – District Technology Purchase |
| 4. Buildings & Grounds         | 10. Contracts and Legal                      |
| 5. Personnel                   | 11. Athletics and Community Involvement      |
| 6. Curriculum                  |  |

- ◆ Technology – District Technology Purchase Committee Report – Mr. David Sarnoff stated that the WIFI has increased in megabytes and by summer, our bandwidth will be up to 300 megabytes.

**7. BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR JANUARY 2014**

- ◆ For the month of January 2014.

	Motion by Mrs. Holly Morell To Approve the Board Secretary and Treasurer’s Report for the month of January 2014.	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.	
--	---	---	--

**8. APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – JANUARY 2014**

- ◆ For the month of January 2014.

	Motion by Mrs. Holly Morell Monthly Budget Status Certification for the month of January 2014.	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.	
--	---	---	--

Mrs. Holly Morell, offered, seconded by Mr. David Sarnoff, to open the meeting for Public Comments and Questions. On voice vote, motion carried unanimously.

**9. QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT’S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Mrs. Bruna Capalbo asked why the Middle School Principal told staff that positions will be terminated if the board hasn’t voted on this.
- ◆ Mrs. Bruna Capalbo suggested how the district should be more specific in next year’s calendar as to how snow days would be made up.
- ◆ Ms. McCoy asked the board what was their preference?
- ◆ Mr. Paul Saxton stated that he cannot speculate and will wait for the State meeting.
- ◆ Ms. McCoy asked will school start late again in September?
- ◆ Mr. Paul Saxton stated that we should safeguard all dates but many construction projects are taking place.

- ♦ Mr. Peter Suh, offered, seconded by Mrs. Holly Morell, to close Public Comment. On voice vote, motion carried unanimously.

#### 10. ALL RESOLUTIONS AND REPORTS OF COMMITTEES

<b>Board Committee</b>		
<b>#1B</b>	<b>APPROVE PRIVATE EXECUTIVE SESSION</b>	
<b>#2B</b>	<b>RESOLUTION REGARDING SCHOOL DISTRICT REPORT OF INCIDENTS OF HARASSMENT/INTIMIDATION/BULLYING</b>	
	Motion by Mrs. Holly Morell To Approve #1B & #2B	Seconded by Mr. Jeff Weinberg On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

<b>Buildings and Grounds</b>		
<b>#1B&amp;G</b>	<b>AWARD BID FOR SCIENCE ALTERATIONS AT FORT LEE HIGH SCHOOL</b>	
<b>#2B&amp;G</b>	<b>AWARD BID FOR HVAC UPGRADES AT SCHOOL # 4</b>	
	Motion by Mr. Joseph Surace To Approve #1B&G & #2B&G	Seconded by Mr. Peter Suh On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

<b>Curriculum Committee</b>		
<b>#1CUR</b>	<b>APPROVAL OF CLASS TRIPS AT A COST TO THE DISTRICT OF \$825.00</b>	
<b>#2CUR Pulled</b>	<b>APPROVAL OF MODIFICATIONS TO MIDDLE SCHOOL PROGRAM OFFERINGS AND HIGH SCHOOL PROGRAM OF STUDIES FOR 2014-2015 SCHOOL YEAR</b>	
	Motion by Mrs. Candace Romba To Approve #1CUR & #2CUR Resolution #2CUR Pulled.	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

<b>Finance</b>		
<b>#1F</b>	<b>APPROVAL – CURRENT BILLS LIST TOTALING \$6,237,331.52</b>	
<b>#2F</b>	<b>APPROVAL – LINE ITEM TRANSFERS FOR JANUARY 2014</b>	
<b>#3F</b>	<b>APPROVAL – CAFETERIA CLAIMS FOR JANUARY 2014 TOTALING \$49,125.52</b>	

	Motion by Mr. Joseph Surace To Approve #1F - #3F	Seconded by Mr. Jeff Weinberg On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.
--	---	--

<b>Health-Welfare and Safety</b>		
<b>#1HWS</b>	<b>PAYMENT OF HOME INSTRUCTION SERVICES</b>	
	Motion by Mrs. Holly Morell To Approve #1HWS	Seconded by Mr. Peter Suh On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

<b>Personnel</b>		
<b>#1P</b>	<b>APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$12.43</b>	
<b>#2P</b>	<b>APPOINTMENT OF ROY HINCHMAN AS HEALTH AND PHYSICAL EDUCATION TEACHER AT FORT LEE HIGH SCHOOL</b>	
<b>#3P</b>	<b>APPOINTMENT OF ROBERT BERTOLINI AS FOOTBALL HEAD COACH FOR 2014-2015 SCHOOL YEAR</b>	
<b>#4P</b>	<b>APPOINTMENT OF ULYSSES VARELA AS PART-TIME MAINTENANCE WORKER</b>	
<b>#5P</b>	<b>APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2013-2014</b>	
<b>#6P</b>	<b>MEMORANDUM OF AGREEMENT BETWEEN FLBOE AND FLEA RE CO-CURRICULAR STIPENDS FOR THE PERIOD FROM MAY 1, 2010 TO APRIL 30, 2013</b>	
<b>#7P</b>	<b>MATERNITY LEAVE FOR MI-AE STEIN AS ELEMENTARY TEACHER AT SCHOOL 4</b>	
<b>#8P</b>	<b>APPOINTMENT OF ADDITIONAL LEAVE REPLACEMENTS DURING 2013-2014 SCHOOL YEAR</b>	
<b>#9P</b>	<b>RESIGNATION OF KAREN AYVALIOTIS AS CONFIDENTIAL SECRETARY TO ASSISTANT SUPERINTENDENT</b>	
	Motion by Mrs. Holly Morell To Approve #1P - #9P	Seconded by Mr. Jeff Weinberg On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

<b>Policy</b>		
<b>#1POL</b>	<b>SUSPENSION OF POLICY NO. 5843 EXTENDED SCHOOL DAY PROGRAM</b>	
	Motion by Mr. Peter Suh To Approve #1POL	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mrs. Esther Han Silver and Ms. Helen Yoon were absent.

11. **OLD BUSINESS** – None
12. **NEW BUSINESS** – Mrs. Candace Romba thanked Mr. Tom Myers for the John Barrymore Birthday Fundraiser for the High School Theater.
13. At approximately 8:35 PM, Mr. Peter Suh, offered, seconded by Mr. Joseph Surace, to adjourn the Public Work Session. On voice vote, motion carried unanimously.

Respectfully submitted,



MRS. ANA M. FLORES  
ASSISTANT BUSINESS ADMINISTRATOR/BOARD SECRETARY

AMF/mp  
Att. 2-24-14